**HOUSING AUTHORITY OF PLAINFIELD**

REQUEST FOR RESUMES FOR

TAX ATTORNEY

The Housing Authority of Plainfield is seeking to engage a highly qualified **Tax Attorney** with extensive experience to support its operations. This role will be based on a **RAD Project assignment**, offered **without fringe benefits**, with a **negotiable salary**. The initial term will be **two years**, with an option to extend for an additional year at the Authority’s discretion.

**Scope of Work and Requirements**

Detailed information regarding the scope of services and general requirements is available at:

**Housing Authority of Plainfield**
510 East Front Street
Plainfield, NJ 07060
Hours: Monday–Friday, 9:00 a.m. to 4:00 p.m.
Phone: (908) 769-6335 Ext. 615

**Minimum Qualifications**

Applicants must meet the following criteria:

* A minimum of **20 years of legal experience**, particularly in:
	+ HUD programs
	+ RAD (Rental Assistance Demonstration) projects
* Expertise in developing and managing **project-specific budgets**
* Proven ability to **collaborate with project managers** to assess costs and provide financial recommendations
* In-depth knowledge of **tax and accounting regulations** to ensure full compliance
* Willingness to **report directly to the Senior Project Manager**

**Application Instructions**

Interested and qualified candidates must submit their resume **no later than 11:00 a.m. on May 23, 2025**. Resumes may be submitted by mail or email:

**Attn: Mr. Randall Wood, Executive Director**
Housing Authority of Plainfield
510 East Front Street
Plainfield, NJ 07060
**Email:** procurementbid@hap-nj.org

**Additional Information**

The Housing Authority of Plainfield reserves the right to select the most qualified candidate for this position. The Authority complies fully with **P.L. 1975, C.127 – Affirmative Action and Equal Employment Opportunity Law**, in accordance with all applicable state and federal regulations.