

2017

PLAINFIELD

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1,2017 TO December 31,2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By:  Date: 10-26-16

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2017 PREPARER'S CERTIFICATION

PLAINFIELD

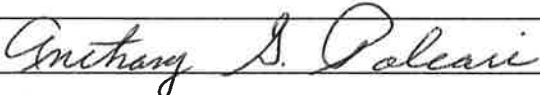
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1,2017 **TO:** Dec, 31,2017

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Anthony G. Polcari, CPA		
Title:	Fee Accountant		
Address:	2035 Hamburg Turnpike, Wayne, NJ 07470		
Phone Number:	973 831-6969	Fax Number:	973 831-6972
E-mail address	tony@polcarico.com		

2017 APPROVAL CERTIFICATION

PLAINFIELD

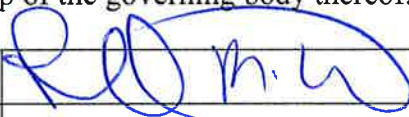
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 1,2017 **TO:** Dec.31,2017

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Plainfield Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 24th day of October 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Mr. Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield N.J 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.hapnj.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

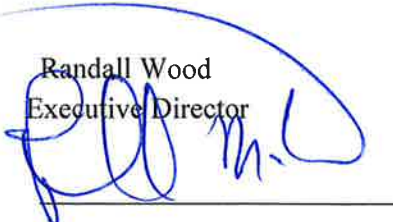
It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

Randall Wood
Executive Director



2017 ADOPTION CERTIFICATION


PLAINFIELD

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2017 **TO:** Dec.31,2017

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Plainfield Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 24 th day of, October , 2016.

Officer's Signature:			
Name:	Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield NJ 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

2017 HOUSING AUTHORITY BUDGET

Narrative and Information Section

**2017 HOUSING AUTHORITY BUDGET MESSAGE &
ANALYSIS
PLAINFIELD
(Name)**

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1,2017 TO: Dec. 31,2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide documentation of how the increase occurred (Example Rate Increase authorized by resolution or by HUD).

Budgeted Revenues are anticipated to be adequate to cover projected expenses and cover debt service for calendar year 2017 and result in a small budget surplus.

See attached analysis of variances from last year .

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

The proposed annual will have no significant impact on rents or service fees charged. Rental income is based upon 30 % of adjusted tenant income as defined by federal regulation. Other increases or decreases in budgeted revenue are changes in HUD subsidies. For other changes please refer to supplemental analysis attached. With the closing of one property, we anticipate a reduction in Asset Repositioning fees / Subsidy of appx \$250 K .

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local / regional economy is fairly stable and does not have a significant impact on the proposed budget

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Adopting GASB 68 will result in the recording of significant pension costs and corresponding future pension liabilities causing a UNP to be negative.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

Please see impact on UNP in equity reconciliation.

HOUSING AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	Housing Authority of the City of Plainfield		
Federal ID Number:			
Address:	510 East Front Street		
City, State, Zip:	Plainfield	NJ	07060
Phone: (ext.)	908-769-6335		908-769-9679

Preparer's Name:	Anthony G. Polcari, CPA Fee Accountant		
Preparer's Address:	2035 Hamburg Turnpike, Unit H		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	(973) 831-6969 Ext. 11	Fax:	(973) 831-6972
E-mail:	tony@polcarico.com		

Chief Executive Officer:	Randall Wood		
Phone: (ext.)	908-769-6335	Fax:	908-226-9679
E-mail:	Randywood01@yahoo.com		

Chief Financial Officer:	Lewis Hurd		
Phone: (ext.)	908-769-6335	Fax:	908-226-9679
E-mail:			

Name of Auditor:	Frank L Glien		
Name of Firm:	Frank L Glien CPA		
Address:	130 Dietz Street		
City, State, Zip:	Cranford	NJ	
Phone: (ext.)	908-272-5229	Fax:	
E-mail:	fglien@verizon.net		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

PLAINFIELD

(Name)

FISCAL YEAR: FROM: January 1,2017 TO: Dec.31,2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 39
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$1,410,479
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **(Checked to see if individuals actually filed at http://fds.state.nj.us/njdca_prod/fdssearch.aspx before answering)** YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee?
NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?
NO

If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. SEE ATTACHED SCHEDULE (A)*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes
- 13) *If "yes," See attached Schedule (B) for the current fiscal year and provide an explanation for each expenditure listed.*
- 14) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
 - a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use Yes Executive Director is provided with a vehicle to commute to and from work and visit the sites.
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 15) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 16) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 18) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 19) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations ? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
PLAINFIELD**

(Name)

FISCAL YEAR: FROM: January 1,2017 TO: Dec.31,2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2015 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

2017 HOUSING AUTHORITY BUDGET

Financial Schedules Section

Revenue Schedule

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget				FY 2016 Adopted Budget			<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	Proposed vs. Adopted	Proposed vs. Adopted
						Operations	All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Rental Fees</i>									
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	1304564				1,304,564	1,261,254	43,310	3.4%	
Excess Utilities	25000				25,000	25,000	-	0.0%	
Non-Dwelling Rental	60000				60,000	48,000	12,000	25.0%	
HUD Operating Subsidy	1640580				1,640,580	1,886,659	(246,079)	-13.0%	
New Construction - Acc Section 8					-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher			9648610		9,648,610	8,153,000	1,495,610	18.3%	
Total Rental Fees	3,030,144	-	9,648,610	-	12,678,754	11,373,913	1,304,841	11.5%	
<i>Other Operating Revenues (List)</i>									
COCC FEES HCV PROGRAM	235000				235,000	225,000	10,000	4.4%	
ANTENNA/ VENDING/ LAUNDRY & Other	126850				126,850	96,850	30,000	31.0%	
PORT IN ADMIN FEES			16500	52000	68,500	109,000	(40,500)	-37.2%	
CFP OPERATING GRANT TRANSFER	269700				269,700	220,000	49,700	22.6%	
ROSS GRANT				60000	60,000	96,000	(36,000)	-37.5%	
CHSP GRANT				98500	98,500	101,000	(2,500)	-2.5%	
SHELTER PLUS CARE GRANT				828000	828,000	840,000	(12,000)	-1.4%	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
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Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	-	#DIV/0!	
Total Other Revenue	631,550	-	16,500	1,038,500	1,686,550	1,687,850	(1,300)	-0.1%	
Total Operating Revenues	3,661,694	-	9,665,110	1,038,500	14,365,304	13,061,763	1,303,541	10.0%	
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Type in					-	-	-	#DIV/0!	
Total Other Non-Operating Revenue					-	-	-	#DIV/0!	
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	2,500		500		3,000	6,500	(3,500)	-53.8%	
Penalties					-	-	-	#DIV/0!	
Other					-	-	-	#DIV/0!	
Total Interest	2,500	-	500	-	3,000	6,500	(3,500)	-53.8%	
Total Non-Operating Revenues	2,500	-	500	-	3,000	6,500	(3,500)	-53.8%	
TOTAL ANTICIPATED REVENUES	\$ 3,664,194	\$ -	\$ 9,665,610	\$ 1,038,500	\$ 14,368,304	\$ 13,068,263	\$ 1,300,041	9.9%	

PLAINFIELD HOUSING AUTHORITY
For the Period

SCHEDULE B

			\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	<u>FY 2017 Proposed</u>	<u>FY 2016 Adopted</u>			
	<u>Total All</u>	<u>Total All</u>			
	<u>Operations</u>	<u>Operations</u>	<u>All Operations</u>	<u>All Operations</u>	<u>COMMENTS</u>
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 912,762	\$ 1,099,335	\$ (186,573)	-17.0%	Planned staff reduction
Fringe Benefits	571,036	578,358	(7,322)	-1.3%	
Legal	55,000	70,000	(15,000)	-21.4%	
Staff Training	7,500	7,500	-	0.0%	
Travel	7,500	12,000	(4,500)	-37.5%	
Accounting Fees	75,000	65,000	10,000	15.4%	
Auditing Fees	18,000	18,000	-	0.0%	
Miscellaneous Administration*	551,711	484,350	67,361	13.9%	Increase in HCV RENT as well as anticipated increase in I/T costs
Total Administration	2,198,509	2,334,543	(136,034)	-5.8%	
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	21,216	35,000	(13,784)	-39.4%	Loss in Grant
Salary & Wages - Maintenance & Operation	332,308	286,175	46,133	16.1%	
Salary & Wages - Protective Services	36,492	31,969	4,523	14.1%	
Salary & Wages - Utility Labor	35,000	-	35,000	#DIV/0!	New position
Fringe Benefits	261,374	151,673	109,701	72.3%	Implementation of GASB 68
Tenant Services	17,494	18,000	(506)	-2.8%	
Utilities	1,125,248	1,178,000	(52,752)	-4.5%	
Maintenance & Operation	400,783	450,850	(50,067)	-11.1%	
Protective Services	-	45,000	(45,000)	-100.0%	Expiring contract with City not renewed due to demo of AMP
Insurance	195,000	220,850	(25,850)	-11.7%	
Payment in Lieu of Taxes (PILOT)	32,500	-	32,500	#DIV/0!	
Terminal Leave Payments	-	-	-	#DIV/0!	
Collection Losses	15,000	25,000	(10,000)	-40.0%	
Other General Expense	59,500	25,000	34,500	138.0%	
Rents	9,636,610	8,265,000	1,371,610	16.6%	
Extraordinary Maintenance	-	-	-	#DIV/0!	
Replacement of Non-Expendible Equipment	-	-	-	#DIV/0!	
Property Betterment/Additions	-	-	-	#DIV/0!	
Miscellaneous COPS*	-	-	-	#DIV/0!	
Total Cost of Providing Services	12,168,525	10,732,517	1,436,008	13.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	#DIV/0!	
Total Operating Appropriations	14,367,034	13,067,060	1,299,974	9.9%	
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	-	-	-	#DIV/0!	
Operations & Maintenance Reserve	-	-	-	#DIV/0!	
Renewal & Replacement Reserve	-	-	-	#DIV/0!	
Municipality/County Appropriation	-	-	-	#DIV/0!	
Other Reserves	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS	14,367,034	13,067,060	1,299,974	9.9%	
ACCUMULATED DEFICIT	-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,367,034	13,067,060	1,299,974	9.9%	
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	#DIV/0!	
Other	-	-	-	#DIV/0!	
Total Unrestricted Net Position Utilized	-	-	-	#DIV/0!	
TOTAL NET APPROPRIATIONS	\$ 14,367,034	\$ 13,067,060	\$ 1,299,974	9.9%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below.
If amount in miscellaneous is greater than the amount shown below, then the line item must
5% of Total Operating Appropriations \$ 718,351.71

Prior Year Adopted Revenue Schedule

PLAINFIELD HOUSING AUTHORITY

FY 2016 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,261,254				1,261,254
Excess Utilities	25,000				25,000
Non-Dwelling Rental	48,000				48,000
HUD Operating Subsidy	1,886,659				1,886,659
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher			8,153,000		8,153,000
Total Rental Fees	3,220,913	-	8,153,000	-	11,373,913
<i>Other Revenue (List)</i>					
COCC FEES HCV PROGRAM	225,000				225,000
ANTENNA/ VENDING/ LAUNDRY	96,850				96,850
PORT IN ADMIN FEES/ Fraud			48,500	60,500	109,000
CFP OPERATING GRANT TRANSFER	220,000				220,000
ROSS GRANT				96,000	96,000
CHSP GRANT				101,000	101,000
SHELTER PLUS CARE GRANT				840,000	840,000
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	541,850	-	48,500	1,097,500	1,687,850
Total Operating Revenues	3,762,763	-	8,201,500	1,097,500	13,061,763
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Total Other Non-Operating Revenues					-
<i>Interest on Investments & Deposits</i>					
Interest Earned	6,500				6,500
Penalties					-
Other					-
Total Interest	6,500	-	-	-	6,500
Total Non-Operating Revenues	6,500	-	-	-	6,500
TOTAL ANTICIPATED REVENUES	\$ 3,769,263	\$ -	\$ 8,201,500	\$ 1,097,500	\$ 13,068,263

Appropriations Schedule

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget				FY 2016 Adopted Budget			<i>\$ Increase (Decrease)</i>	<i>% Increase (Decrease)</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	Proposed vs. Adopted	Proposed vs. Adopted
OPERATING APPROPRIATIONS									
<i>Administration</i>									
Salary & Wages	\$ 562,970		\$ 257,249	\$ 92,543	\$ 912,762	\$ 1,099,335	\$ (186,573)	-17.0%	
Fringe Benefits	343,671		167,212	60,153	571,036	578,358	(7,322)	-1.3%	
Legal	50,000		5,000		55,000	70,000	(15,000)	-21.4%	
Staff Training	6,000		1,500		7,500	7,500	-	0.0%	
Travel	5,000		2,500		7,500	12,000	(4,500)	-37.5%	
Accounting Fees	75,000				75,000	65,000	10,000	15.4%	
Auditing Fees	13,500		4,500		18,000	18,000	-	0.0%	
Miscellaneous Administration*	203,006		348,705		551,711	484,350	67,361	13.9%	
Total Administration	1,259,147		786,666	152,696	2,198,509	2,334,543	(136,034)	-5.8%	
<i>Cost of Providing Services</i>									
Salary & Wages - Tenant Services				21,216	21,216	35,000	(13,784)	-39.4%	
Salary & Wages - Maintenance & Operation	332,308				332,308	286,175	46,133	16.1%	
Salary & Wages - Protective Services	36,492				36,492	31,969	4,523	14.1%	
Salary & Wages - Utility Labor	35,000				35,000	-	35,000	#DIV/0!	
Fringe Benefits	242,280			19,094	261,374	151,673	109,701	72.3%	
Tenant Services				17,494	17,494	18,000	(506)	-2.8%	
Utilities	1,125,248				1,125,248	1,178,000	(52,752)	-4.5%	
Maintenance & Operation	400,783				400,783	450,850	(50,067)	-11.1%	
Protective Services					-	45,000	(45,000)	-100.0%	
Insurance	175,000		20,000		195,000	220,850	(25,850)	-11.7%	
Payment in Lieu of Taxes (PILOT)	32,500				32,500	-	32,500	#DIV/0!	
Terminal Leave Payments					-	-	-	#DIV/0!	
Collection Losses	15,000				15,000	25,000	(10,000)	-40.0%	
Other General Expense	10,000		49,500		59,500	25,000	34,500	138.0%	
Rents			8,808,610	828,000	9,636,610	8,265,000	1,371,610	16.6%	
Extraordinary Maintenance					-	-	-	#DIV/0!	
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!	
Property Betterment/Additions					-	-	-	#DIV/0!	
Miscellaneous COPS*					-	-	-	#DIV/0!	
Total Cost of Providing Services	2,404,611		8,878,110	885,804	12,168,525	10,732,517	1,436,008	13.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!	
Total Operating Appropriations	3,663,758		9,664,776	1,038,500	14,367,034	13,067,060	1,299,974	9.9%	
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!	
Operations & Maintenance Reserve					-	-	-	#DIV/0!	
Renewal & Replacement Reserve					-	-	-	#DIV/0!	
Municipality/County Appropriation					-	-	-	#DIV/0!	
Other Reserves					-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-		-	-	-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS	3,663,758		9,664,776	1,038,500	14,367,034	13,067,060	1,299,974	9.9%	
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,663,758		9,664,776	1,038,500	14,367,034	13,067,060	1,299,974	9.9%	
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation					-	-	-	#DIV/0!	
Other					-	-	-	#DIV/0!	
Total Unrestricted Net Position Utilized	-		-	-	-	-	-	#DIV/0!	
TOTAL NET APPROPRIATIONS	\$ 3,663,758	\$ -	\$ 9,664,776	\$ 1,038,500	\$ 14,367,034	\$ 13,067,060	\$ 1,299,974	9.9%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 183,187.91 \$ - \$ 483,238.80 \$ 51,925.00 \$ 718,351.71

Prior Year Adopted Appropriations Schedule

PLAINFIELD HOUSING AUTHORITY

FY 2016 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 644,544		\$ 315,193	\$ 139,598	\$ 1,099,335
Fringe Benefits	341,608		163,900	72,850	578,358
Legal	65,000		5,000		70,000
Staff Training	6,000		1,500		7,500
Travel	9,500		2,500		12,000
Accounting Fees	65,000				65,000
Auditing Fees	13,500		4,500		18,000
Miscellaneous Administration*	215,500		268,850		484,350
Total Administration	1,360,652	-	761,443	212,448	2,334,543
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	10,000			25,000	35,000
Salary & Wages - Maintenance & Operation	286,175				286,175
Salary & Wages - Protective Services	31,969				31,969
Salary & Wages - Utility Labor					-
Fringe Benefits	151,673				151,673
Tenant Services	9,500			8,500	18,000
Utilities	1,178,000				1,178,000
Maintenance & Operation	450,850				450,850
Protective Services	45,000				45,000
Insurance	205,000		15,850		220,850
Payment in Lieu of Taxes (PILOT)					-
Terminal Leave Payments					-
Collection Losses	25,000				25,000
Other General Expense	10,000		15,000		25,000
Rents			7,425,000	840,000	8,265,000
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	2,403,167	-	7,455,850	873,500	10,732,517
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Total Operating Appropriations	3,763,819	-	8,217,293	1,085,948	13,067,060
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	3,763,819	-	8,217,293	1,085,948	13,067,060
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,763,819	-	8,217,293	1,085,948	13,067,060
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 3,763,819	\$ -	\$ 8,217,293	\$ 1,085,948	\$ 13,067,060

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 188,190.95	\$ -	\$ 410,864.65	\$ 54,297.40	\$ 653,353.00
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Debt Service Schedule - Principal

PLAINFIELD HOUSING AUTHORITY

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
Morris Mews (NCSR SEC 8)	-	-	-	-	-	-	-	-	\$ -
Cong Svcs Housing Program	-	-	-	-	-	-	-	-	-
CFP Debt Leveraging	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL	-	-	-	-	-	-	-	-	#VALUE!
LESS: HUD SUBSIDY	-	-	-	-	-	-	-	-	#VALUE!
NET PRINCIPAL	-	-	-	-	-	-	-	-	#VALUE!

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

Debt Service Schedule - Interest

PLAINFIELD HOUSING AUTHORITY

If Authority has no debt X this box

	<i>Fiscal Year Ending in</i>						
	2018	2019	2020	2021	2022	Thereafter	Total Interest Payments Outstanding
	Proposed Budget Year 2017						
	Adopted Budget Year 2016						
Morris Mews (NCSR SEC 8)	NONE	NONE					#VALUE!
Cong Svcs Housing Program	-	-					#VALUE!
CFP Debt Leveraging	-	-					#VALUE!
TOTAL INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LESS: HUD SUBSIDY							
NET INTEREST							

Net Position Reconciliation

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

FY 2017 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
	\$ 1,977,657	\$ -	\$ (619,562)	\$ 952,647	\$ 2,310,742
	6,951,579			211,554	7,163,133
	(4,973,922)	-	(645,961)	741,093	(4,878,790)
	3,022,251		743,000		3,765,251
	552,267		180,053		732,320
	436		834		1,270
	(1,398,968)	-	277,926	741,093	(379,949)
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	\$ (1,398,968)	\$ -	\$ 277,926	\$ 741,093	\$ (379,949)

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 183,188 \$ - \$ 483,239 \$ 51,925 \$ 718,352

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Schedule of Health Benefits - Detailed Cost Analysis

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior Year Cost		% Increase (Decrease)	
	Proposed Budget	Budget	Proposed Budget	Budget	Proposed Budget	Budget	Current Year	Current Year	Current Year	Current Year	Prior Year	Cost	Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost														
Single Coverage	7	\$ 12,411	\$ 86,877	9	\$ 11,820	\$ 106,380	9	11,820	\$ 106,380	106,380	106,380	19,503	-18.3%	
Parent & Child	3	21,382	64,147	3	20,364	61,092	3	20,364	61,092	61,092	3,055	5.0%		
Employee & Spouse (or Partner)	2	23,247	46,494	2	22,140	44,280	2	22,140	44,280	44,280	2,214	5.0%		
Family	4	35,545	142,178	4	33,852	135,408	4	33,852	135,408	135,408	6,770	5.0%		
Employee Cost Sharing Contribution (enter as negative -)		(25,200)	(25,200)			25,200			25,200	25,200	(50,400)	-200.0%		
Subtotal	16	314,496	314,496	18	314,360	314,360	18	314,360	314,360	314,360	(57,864)	-15.5%		
Commissioners - Health Benefits - Annual Cost														
Single Coverage													#DIV/0!	
Parent & Child													#DIV/0!	
Employee & Spouse (or Partner)													#DIV/0!	
Family													#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)													#DIV/0!	
Subtotal	0	-	-	0	-	-	0	-	-	-	-	-	#DIV/0!	
Retirees - Health Benefits - Annual Cost														
Single Coverage	13	8,581	111,548	12	8,172	98,064	12	8,172	98,064	98,064	13,484	13.8%		
Parent & Child	3	19,946	59,837	3	18,996	56,988	3	18,996	56,988	56,988	2,849	5.0%		
Employee & Spouse (or Partner)													#DIV/0!	
Family													#DIV/0!	
Employee Cost Sharing Contribution (enter as negative -)													#DIV/0!	
Subtotal	16	171,385	171,385	15	155,052	155,052	15	155,052	155,052	155,052	16,333	10.5%		
GRAND TOTAL	32	\$ 485,881	\$ 485,881	33	\$ 527,412	\$ 527,412	33	\$ 527,412	\$ 527,412	\$ 527,412	\$ (41,531)	-7.9%		

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

PLAINFIELD HOUSING AUTHORITY
For the Period

SCUEDULE A

	<u>FY 2017</u>	<u>FY 2016 Adopted</u>	<u>\$ Increase</u>	<u>% Increase</u>	
	<u>Proposed</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>(Decrease)</u>	
	<u>Total All</u>	<u>Total All</u>	<u>Proposed vs.</u>	<u>Proposed vs.</u>	
	<u>Operations</u>	<u>Operations</u>	<u>Adopted</u>	<u>Adopted</u>	<u>COMMENTS</u>
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments	\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	1,304,564	1,261,254	43,310	3.4%	
Excess Utilities	25,000	25,000	-	0.0%	
Non-Dwelling Rental	60,000	48,000	12,000	25.0%	Revised existing agreement
HUD Operating Subsidy	1,640,580	1,886,659	(246,079)	-13.0%	Reduction due to demolition of property and end of HUD Fees
New Construction - Acc Section B	-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher	9,648,610	8,153,000	1,495,610	18.3%	Increase due to addition HUD voucher issuance to Authority
Total Rental Fees	12,678,754	11,373,913	1,304,841	11.5%	
<i>Other Operating Revenues (List)</i>					
COCC FEES HCV PROGRAM	235,000	225,000	10,000	4.4%	
ANTENNA/ VENDING/ LAUNDRY & Other	126,850	96,850	30,000	31.0%	Additional services provided to PCDC
PORT IN ADMIN FEES	68,500	109,000	(40,500)	-37.2%	Absorbtion of Port ins by other Authorities
CFP OPERATING GRANT TRANSFER	269,700	220,000	49,700	22.6%	Includes CFP DDTF grant for demoed units
ROSS GRANT	60,000	96,000	(36,000)	-37.5%	Elimination of funding to Authority of one Grant
CHSP GRANT	98,500	101,000	(2,500)	-2.5%	
SHELTER PLUS CARE GRANT	828,000	840,000	(12,000)	-1.4%	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Type In (Grant, Other Rev)	-	-	-	#DIV/0!	
Total Other Revenue	1,686,550	1,687,850	(1,300)	-0.1%	
Total Operating Revenues	14,365,304	13,061,763	1,303,541	10.0%	
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Type In	-	-	-	#DIV/0!	
Type In	-	-	-	#DIV/0!	
Type In	-	-	-	#DIV/0!	
Type In	-	-	-	#DIV/0!	
Type In	-	-	-	#DIV/0!	
Type In	-	-	-	#DIV/0!	
Total Other Non-Operating Revenue	-	-	-	#DIV/0!	
<i>Interest on Investments & Deposits (List)</i>					
Interest Earned	3,000	6,500	(3,500)	-53.8%	
Penalties	-	-	-	#DIV/0!	
Other	-	-	-	#DIV/0!	
Total Interest	3,000	6,500	(3,500)	-53.8%	
Total Non-Operating Revenues	3,000	6,500	(3,500)	-53.8%	
TOTAL ANTICIPATED REVENUES	\$ 14,368,304	\$ 13,068,263	\$ 1,300,041	9.9%	

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

FY 2016 Adopted Budget
 \$ Increase (Decrease) Proposed vs. Adopted
 % Increase (Decrease) Proposed vs. Adopted

FY 2017 Proposed Budget

	Public Housing Management	Details of Misc		Total All Operations	FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
		Public Housing	Housing Voucher					
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages	\$ 562,970		\$ 257,249	\$ 92,543	\$ 912,762	\$ 1,099,335	\$ (186,573)	-17.0%
Fringe Benefits	354,671		167,212	60,153	582,036	578,358	3,678	0.6%
Legal	75,000		5,000		80,000	70,000	10,000	14.3%
Staff Training	6,000		1,500		7,500	7,500	-	0.0%
Travel	5,000		2,500		7,500	12,000	(4,500)	-37.5%
Accounting Fees	75,000				75,000	65,000	10,000	15.4%
Auditing Fees	13,500		4,500		18,000	18,000	-	0.0%
Miscellaneous Administration*	203,006		348,705		551,711	484,350	67,361	13.9%
Total Administration	1,295,147		786,666	152,696	2,234,509	2,334,543	(100,034)	-4.3%
I/T Support		38,500						
Telecom		44,225		12,625				
Office Supplies		18,500		7,250				
Copier Rentals		12,850		6,500				
Software Licenses		23,750		12,750				
COCC FEES				235,000				
RENT				60,000				
All other		65,181		14,580				
TOTAL MISC		203,006		348,705				
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services				21,216	21,216	35,000	(13,784)	-39.4%
Salary & Wages - Maintenance & Operation	332,308				332,308	286,175	46,133	16.1%
Salary & Wages - Protective Services	36,492				36,492	31,969	4,523	14.1%
Salary & Wages - Utility Labor	35,000				35,000	-	35,000	#DIV/0!
Fringe Benefits	242,280			19,094	261,374	151,673	109,701	72.3%
Tenant Services				17,494	17,494	18,000	(506)	-2.8%
Utilities	1,125,248				1,125,248	1,178,000	(52,752)	-4.5%
Maintenance & Operation	400,783				400,783	450,850	(50,067)	-11.1%
Protective Services					-	45,000	(45,000)	-100.0%
Insurance	195,000		20,000		215,000	220,850	(5,850)	-2.6%
Payment in Lieu of Taxes (PILOT)	32,500				32,500	-	32,500	#DIV/0!
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	25,000				25,000	25,000	-	0.0%
Other General Expense	10,000				59,500	25,000	34,500	138.0%
Rents			8,808,610	828,000	9,636,610	8,265,000	1,371,610	16.6%
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	2,434,611		8,878,110	885,804	12,198,525	10,732,517	1,466,008	13.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	3,729,758		9,664,776	1,038,500	14,433,034	13,067,060	1,365,974	10.5%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-		-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	3,729,758		9,664,776	1,038,500	14,433,034	13,067,060	1,365,974	10.5%
ACCUMULATED DEFICIT								#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,729,758		9,664,776	1,038,500	14,433,034	13,067,060	1,365,974	10.5%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized					-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 3,729,758		\$ 9,664,776	\$ 1,038,500	\$ 14,433,034	\$ 13,067,060	\$ 1,365,974	10.5%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 186,487.91 \$ 483,238.80 \$ 51,925.00 \$ 721,651.71

PLAINFIELD HOUSNG AUTHORITY
 STATE BUDGET 2017
 MEETING AND TRAVEL EXPENSE

SCHEDULE (B)

NAME	POSITION	NATURE	AMOUNT
PAMELA DUNN-HALE	CHAIRPERSON	NAHRO, CONFERENCES/ TRAVEL	2,865.26
JOYLETTE MILLS-RANSOME	COMMISSIONER	TRAINING SKILLS - RUTGERS NAHRO/ CONFERENCES /TRAVEL	2,441.25
DOLLIE HAMLIN	COMMISSIONER	TRAINING SKILLS - RUTGERS NAHRO CONFEREENCES/TRAVEL	1,800.00 5,769.87
LOUIS COLODNE	COMMISSIONER	TRAINING ETHICS - RUTGERS TRAINING SKILLS - RUTGERS	1,200.00
JOSEPH RUFFIN	COMMISSIONER	TRAINING - ETHICS -RUTGERS	1,800.00
BERNARD HORNER	COMMISSIONER	TRAINING NAHRO/ CONFERENCE /TRAVEL	3,288.50 3,600.00
RENADA SMITH		NAHRO/TRAVEL	2,036.72
JEANETTE EDGHILL	COMMISSIONER	TRAINING SKILLS NAHRO CONFERECE /TRAVEL	2,565.00 2,678.49
Board Meeting Food			
RANDALL WOOD	EXECUTIVE DIRECTOR	NAHRO, CONFERENCES/ TRAVEL TRAINING	4,292.62 475.00
LEWIS HURD	FINANCE DIRECTOR	NAHRO/TRAVEL/CONFERENCES	1,201.79
JAMES MARSH	HOUSING MANAGER	NAHRO/TRAVEL	643.00
JACQUELINE MILLER	ADMIN. SECRETARY	NJRA/TRAVEL	1,335.00
CLYDE HARE	ADMIM. ANALYST		957.00
NAHRO		ANNUAL DUES	4,750.00
			43,699.50

PLAINFIELD HOUSING AUTHORITY
COMPENSATED ABSENCES FOR 2015

EMPLOYEE NAME	TOTAL LIABILITY
Allen, Beverly	5,742.74
Batres Cabrera, Mynor	7,890.21
Brant, Willie	10,713.20
Brown, Monique	3,457.58
Brown, Tracy	559.53
Chang, Wan	30,192.16
Clark Cabbell, Joyce	2,728.38
Cook, Henry	5,064.29
Hare, Clyde	10,651.08
Hurd, Lewis	16,422.46
Lynn, Denise	1,640.30
Marsh, James	27,892.90
McQuitter, Keith	0.00
Miller, Jacqueline	21,251.74
Person, Barry	2,183.76
Rivers, Nydiadra	2,928.65
Salter, Jackie	236.69
Smith, Renada	6,833.49
Sutton, Zena	4,818.46
Velez, Wilfredo	11,968.64
Wilson, Ronald	5,321.52
Wood, Randy	27,995.95
TOTAL	<u>200,750.99</u>

2017
PLAINFIELD

(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

PLAINFIELD

(Name)

FISCAL YEAR: FROM: January 1,2017 TO: Dec.31,2017

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Plainfield Housing Authority, on the 24 th day of October, 2016 .

OR

It is hereby certified that the governing body of the Plainfield Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield NJ 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

Plainfield Housing Authority

(Name)

FISCAL YEAR: FROM: January 1,2017 TO: Dec.31,2017

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

YES - reviewed and approved by municipal government and residents of the development

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? YES

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?
In accordance with HUD requirements, the Authority has prepared a 5 year capital plan and performed a physical needs assessment

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives. N/A

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

6. Have the projects been reviewed and approved by HUD? YES

Add additional sheets if necessary.

Proposed Capital Budget

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
CFP 16 Site Imptvements	\$ 65,000				\$ 65,000	
CFP 17 Site Improvements	375,000				375,000	
Windows	-					
Total	440,000	-	-	-	440,000	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Air Conditioner Units	-					
Gazebo	-					
Furniture and Doors	-					
Kitchens and Apt Upgrades	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 440,000	\$ -	\$ -	\$ -	\$ 440,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget								
		Year 2017	2018	2019	2020	2021	2022			
<i>Public Housing Management</i>										
CFP 16 Site Improvements	\$ 65,000	\$ 65,000								
CFP 17 Site Improvements	500,000	375,000					125,000			
Windows	\$0 -	-								
Total	565,000	440,000					125,000	-	-	-
<i>Section 8</i>										
Type in Description	-	-								
Type in Description	-	-								
Type in Description	-	-								
Type in Description	-	-								
Total	-	-					-	-	-	-
<i>Housing Voucher</i>										
Type in Description	-	-								
Type in Description	-	-								
Type in Description	-	-								
Type in Description	-	-								
Total	-	-					-	-	-	-
<i>Other Programs</i>										
Air Conditioner Units	-	-								
Gazebo	-	-								
Furniture and Doors	-	-								
Kitchens and Apt Upgrades	-	-								
Total	-	-					-	-	-	-
TOTAL	\$ 565,000	\$ 440,000	\$ 125,000	\$ -	\$ -	\$ -				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

PLAINFIELD HOUSING AUTHORITY

For the Period January 1, 2017 to December 31, 2017

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
CFP 16 Site Improvements	\$ 65,000				\$ 65,000	
CFP 17 Site Improvements	500,000				500,000	
\$0	-					
Windows	-					
Total	565,000	-	-	-	565,000	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Air Conditioner Units	-					
Gazebo	-					
Furniture and Doors	-					
Kitchens and Apt Upgrades	-					
Total	-	-	-	-	-	-
TOTAL	\$ 565,000	\$ -	\$ -	\$ -	\$ 565,000	\$ -
Total 5 Year Plan per CB-4	\$ 565,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2017 to December 31, 2017

PLAINFIELD HOUSING AUTHORITY

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/1099)			Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Former Highest Compensated Employee	Base Salary/Stipend	Bonus								
1 Randall Wood	Executive Director	40	x					\$ 172,056	\$ 5,000	\$ 3,850		N/A	N/A	\$ -	\$ -	238,181
2 Lew Hurd	Finance Director	40	x					89,703	0	4,000		N/A	N/A	0	0	106,261
3 Pamela - Dunn- Hale	Chairperson		x					0	0	0		N/A	N/A	0	0	0
4 Joseph Ruffin	Vice Chair		x					0	0	0		N/A	N/A	0	0	0
5 Dottie S Hamlin	Commissioner		x					0	0	0		N/A	N/A	0	0	0
6 Joylette Mills - Ransome	Commissioner		x					0	0	0		N/A	N/A	0	0	0
7 Louise A Colodre	Commissioner		x					0	0	0		N/A	N/A	0	0	0
8 Jeanette M Edgill	Commissioner		x					0	0	0		N/A	N/A	0	0	0
9 Benard J Horner	Commissioner		x					0	0	0		N/A	N/A	0	0	0
10								0	0	0				0	0	0
11								0	0	0				0	0	0
12								0	0	0				0	0	0
13								0	0	0				0	0	0
14								0	0	0				0	0	0
15								0	0	0				0	0	0
Total:								\$ 261,759	\$ 5,000	\$ 7,850	\$ 69,833	\$ 344,442	\$ -	\$ -	\$ 344,442	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity