

# **HOUSING AUTHORITY OF PLAINFIELD**

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## **REQUEST FOR PROPOSALS**

### **FEE ACCOUNTING SERVICES**

**510 East Front Street, Plainfield, NJ 07060**

The Housing Authority of Plainfield is requesting for proposals from qualified accounting firms or individuals for "Fees Accounting Services. Only sealed proposals will be accepted no later than February 19, 2026, at 11:00am at the Administrative Office of the Housing Authority of Plainfield, 510 East Front Street, Plainfield, New Jersey. 07060; Attention: Mr. Randall Wood, Executive Director. The proposal shall be submitted in a sealed envelope marked "Fee Accounting Services". No late proposal will be accepted.

Contract documents are available and can be obtained at the Authority office located at 510 East Front, Plainfield, NJ 07060 from Monday to Friday, except legal holidays, between the hours of 9:00 a.m. to 3:00 p.m. For any questions, please call (908)769-6335.

All submitters are required to provide the name, address, email address and phone numbers of not less than three (3) references. The application package must be completed before submission to the Authority.

All proposals will be evaluated and rated in accordance with the evaluation criteria in the proposal. Contract will be awarded to the qualified and responsible accounting service firm or individual whose proposal is the most advantageous to the Authority. proposals must be submitted, with one original and two copies, in sealed envelopes as directed herein.

No proposal shall be withdrawn for a period of sixty (60) days without the written consent of the Authority. The Authority reserves the right to reject any or all proposals and to waive any informalities or minor irregularities in the review process.

By: Randall Wood  
Executive Director