SCOZZARI
V.J. SCOZZARI & SONS, INC.

25-434 Joanne Hollis Gardens

RE: Subcontractor Information Session

1. Public Works Contractor Registration (PWCRA) will be a Requirement for the Project.
2. Contractor NJ Business Registration including a Valid Registration Certificate will be required.
3. Debarment and Suspension status for:
    - HUD limited denial of participation listing
    - NJ Treasury Consolidated Debarment Report
    - NJDOL Prevailing-Wage debarment listing
4. New Jersey Contractor Diversity Status (if applicable): MBE / WBE / LGBTE / DBE including a current registration certificate.
5. Prevailing Wage experience, including certified payroll reporting.
6. HUD Section 3 experience.
7. Provide any Labor Affiliations and identify apprenticeship programs.
8. Similar Project Experience to Joanne Hollis Garden Apartments (Provide 3-Similar Projects completed within the past 5 years).
9. Provide your annual volume completed within the past 3-Years.
10. Provide a list of your current projects.
11. Indicate the Geographic Regions where you have performed work.
12. Provide at least (3) Company References.
13. Provide Key Project Personnel (English Speaking Requirement).
14. Provide any applicable Trade Licenses.
15. Bonding Program:
    - Consent of Surety / Ability to provide a P&P Bond
    - Overall Bonding Capacity
    - Bonding Capacity Available
16. Company Insurance Certificate in Compliance with the established Project Insurance Requirements.
17. Company Financial Information:
    - Letters of Credit
    - Banking Contact Information
18. Company Website information.
19. Provide your Company Health & Safety Plan.

20. Provide your Company EMR (Experience Modification Rate) for the past (3) years.
21. Will be required to complete a Subcontractor/Vendor Prequalification Form.
22. Provide "In-House" Workforce Capacity / Availability to staff this project.
23. Self-Performed Work / Subcontracting on projects:
    - Percent of Work Self-Performed _____%
    - Percent of Work Subcontracted _____%

24. Proficiency using the Procore Cloud Based Construction Management Platform.
25. Experience working within an Active Residential Environment.
26. Experience with hiring from local labor sources.

Each trade submitting a proposal for the Richmond Towers (Del-Sano Contracting Corp) Project will require the following:

E: Subcontractor Information Session

- NJ Public Works Certificate
- Contractor NJ Business Registration including a Valid Registration Certificate will be required.
- Debarment and Suspension status for:
    - HUD limited denial of participation listing
    - NJ Treasury Consolidated Debarment Report
    - NJDOL Prevailing-Wage debarment listing
- New Jersey Contractor Diversity Status (if applicable): MBE / WBE / LGBTE / DBE including a current registration certificate.
- COI inclusive of limits as noted by WINN and additional insureds
- Similar project experience to Richmond Hill scope and value in the past five years
- List of current projects
- Bonding Capacity Letter
- Financial Capability for Purchase of Materials and Labor
- License (if applicable: Electric, Plumbing, Sprinkler, Mechanical). (The owner of the license must be the individual who signs any technical applications for building permits)
- HVAC (Mechanical trade) must be a member of ACCA or another accepted by the sustainability/energy star association to perform work on this Project
- Experience with Certified Payrolls (based on determined rates for the trade)

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- Experience with in Section 3 and MBE/WBE requirements
- References of the following:
    - 3 projects with similar scope and value to Richmond Towers
    - 3 suppliers
    - 3 financial institutions
- Company Health and Safety Plan
- Experienced Using **Procore**
- Experienced using AIA contract agreements and G702/G703 payment applications
- Corporate Resolution for Signature of Contracts/Project Documents
- English Speaking Full Time Foreman/Supervisor (while working on the Project)

Renaissance

New Jersey Certification Application Checklist

Please gather all the following documents before beginning the certification process.

- ☐ The names and addresses of the owner, partners, or shareholders, as applicable, and their representative shares of ownership.
- ☐ The names and addresses of members of the board of directors, in the case of corporations.
- ☐ The names and addresses of the officers of the business.
- ☐ The number of shares of stock issued and outstanding, in the case of a corporation.
- ☐ The articles of incorporation, bylaws, partnership agreements, or joint venture agreements, as applicable.
- ☐ Certificate of Formation.
- ☐ Organizational charts.
- ☐ An applicant's certificate of birth, or motor vehicle driver's license, passport, or other acceptable form of identification.
- ☐ An affidavit, signed by the individual seeking certification, certifying that the applicant is a minority business or women's business, as defined pursuant to section 2 of P.L. 1986, c. 195 (NJ.S.A. 52:27H-21.18). For example Affidavits - click here.
- ☐ Place of business.
- ☐ Names and addresses of capital investors and the amount of capital contributed. Gifted ownership shall not be considered.
- ☐ Personal and Corporate Tax Returns for each owner, director, and officer of the business for the past three consecutive years (including W2s).
- ☐ The bonding capacity and history of the business.
- ☐ The affiliation of the business or any of its owners, officers, or directors with any other business entity.

- ☐ A representative list of current and prior clients for the past two years, where applicable.
- ☐ A complete list of major real and personal property holdings of the business.
- ☐ A complete disclosure of financial statements and balance sheets.
- ☐ A current organizational chart.
- ☐ A complete listing of banking institutions with which the business is affiliated.
- ☐ A complete listing of previously attained certifications and a listing of all legal entities that denied certification.
- ☐ Copies of office/warehouse, lease/rental agreements, and/or deeds, and mortgages, when home-based.

DEL-SANO CONTRACTING CORP

Subcontractor Bid Interest Form

Please complete in full and attach all documents requested. Return by email: prequal@delsano.com

Project: Richmond Towers | Plainfield, NJ • Rehabilitation — kitchens and bathrooms, flooring, MEP systems, and community room

Instructions: Complete every section. Check "Attached" for each document you submit and "N/A" only where a section states it does not apply. Incomplete forms may not be considered. Requirements are based on the Requirements to Bid Overview for this project.

1 — COMPANY INFORMATION

LEGAL COMPANY NAME _____ DBA (IF ANY) _____

STREET ADDRESS _____ CITY _____ STATE _____ ZIP _____

CONTACT PERSON _____ TITLE _____ PHONE _____

EMAIL _____ FEIN _____ YEARS IN BUSINESS _____

TRADE(S) / CSI DIVISION(S) YOU WISH TO BID — LIST ALL

_____

COMPANY WEBSITE (OPTIONAL) _____ NUMBER OF EMPLOYEES _____

2 — NJ PUBLIC WORKS CERTIFICATE

PUBLIC WORKS CONTRACTOR REGISTRATION (PWCR) CERTIFICATE NO. _____ EXPIRATION DATE _____

☐ Copy attached ☐ Registered apprentice program participation confirmed

3 — NJ BUSINESS REGISTRATION

NJ BUSINESS REGISTRATION CERTIFICATE NO. _____ EXPIRATION / ISSUE DATE _____

☐ Copy attached

4 — NJ CONTRACTOR DIVERSITY STATUS (if applicable)

☐ MBE ☐ WBE ☐ LGBTE ☐ DBE ☐ Other: _____ ☐ N/A — none

CERTIFYING AGENCY _____ CERTIFICATE NO. _____ EXPIRATION DATE _____

☐ Copy of certification attached

5 — LICENSES (if applicable — e.g., electrical, plumbing)

LICENSE TYPE / TRADE _____ LICENSE NO. _____ LICENSED HOLDER NAME _____ EXPIRATION DATE _____

ADDITIONAL LICENSE TYPE / TRADE _____ LICENSE NO. _____ EXPIRATION DATE _____

☐ Copy(ies) attached ☐ N/A — no license required for our trade

6 — BONDING CAPACITY

BONDING COMPANY _____ BONDING AGENT / PHONE _____

SINGLE-PROJECT BONDING LIMIT ($) _____ AGGREGATE BONDING LIMIT ($) _____

☐ Bonding Capacity Letter attached ☐ Not bondable — explain below

IF NOT BONDABLE, EXPLANATION

_____

7 — DEBARMENT AND SUSPENSION CERTIFICATIONS

For each listing below, check **Yes** if your firm, or any principal or affiliate, currently appears on that listing or is debarred / suspended under it. If Yes, explain on the line provided.

a. HUD Limited Denial of Participation (LDP) listing ☐ Yes ☐ No

IF YES, EXPLAIN

b. NJ Treasury Consolidated Debarment Report ☐ Yes ☐ No

IF YES, EXPLAIN

c. NJ Department of Labor (NJDOL) Prevailing-Wage debarment listing ☐ Yes ☐ No

IF YES, EXPLAIN

8 — PREVAILING WAGE EXPERIENCE

☐ Yes, we have NJ prevailing wage experience ☐ No

YEARS OF EXPERIENCE

NO. OF PREVAILING WAGE PROJECTS

LARGEST PREVAILING WAGE CONTRACT ($)

EXAMPLE PROJECT 1 — PROJECT / OWNER / YEAR / YOUR CONTRACT VALUE

EXAMPLE PROJECT 2 — PROJECT / OWNER / YEAR / YOUR CONTRACT VALUE

9 — SECTION 3 EXPERIENCE

☐ Yes, we have Section 3 experience ☐ No ☐ We are a Section 3 business concern

DESCRIBE EXPERIENCE — HIRING, TRAINING, OR CONTRACTING WITH SECTION 3 WORKERS / BUSINESSES

EXAMPLE PROJECT — PROJECT / OWNER / YEAR / SECTION 3 ROLE OR HOURS

10 — REFERENCES

List at least three (3) completed projects of similar size and type. Del-Sano may contact these references.

PROJECT / OWNER	CONTACT NAME	PHONE	CONTRACT VALUE	YEAR

11 — CERTIFICATION AND AUTHORIZED SIGNATURE

By signing below, I certify that the information in this form is true and complete, that the documents attached are current and valid, and that our firm is interested in bidding the trade(s) listed in Section 1 for Richmond Towers. I understand Del-Sano Contracting Corp may verify all information, certificates, licenses, bonding, and debarment status, and may contact the references listed.

AUTHORIZED SIGNATURE

DATE

PRINTED NAME

TITLE

Submission checklist — attach copies of: ☐ NJ Public Works Certificate ☐ NJ Business Registration ☐ Diversity certification (if applicable) ☐ Bonding Capacity Letter ☐ License(s) (if applicable)
Return the completed, signed form with all attachments to Del-Sano Contracting Corp. See project-specific bid sheets for more information.