

2015

PLAINFIELD

(name)

Housing Authority Budget

www.housingauthorityofplainfield.org

(Authority Web Address)

Department Of



**Community
Affairs**

Division of Local Government Services

2015 HOUSING AUTHORITY BUDGET

Certification Section

2015

Plainfield
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2015 TO December 31, 2015

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

**2015 PREPARER'S CERTIFICATION
PLAINFIELD**

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2015 TO: Dec. 31, 2015

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Anthony G. Polcari C.PA</i>		
Name:	Anthony G. Polcari, CPA		
Title:	Fee Accountant		
Address:	2035 Hamburg Turnpike, Wayne, NJ 07470		
Phone Number:	973 831-6969	Fax Number:	973 831-6972
E-mail address	tony@polcarico.com		

2015 APPROVAL CERTIFICATION

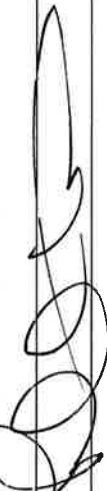
PLAINFIELD
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Plainfield Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of October, 2014.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Mr. Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield N.J 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

Housingauthorityofplainfield.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

PLEASE NOTE : OUR WEB SITE IS CURRENTLY BEING UPDATED TO INCLUDE ALL APPROPRIATE DISCLOSURES AND SUPPORTING DOCUMENTATION. IT IS ANTICIPATED THAT THIS WILL BE COMPLETED BY JANUARY 1, 2015.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

Mr. Randall Wood
Executive Director



2015 HOUSING AUTHORITY BUDGET RESOLUTION

PLAINFIELD HOUSING AUTHORITY

(Name)

FISCAL YEAR: FROM: 1/1/2015 **TO:** 12/31/2015

WHEREAS, the Annual Budget and Capital Budget for the Plainfield Housing Authority for the fiscal year beginning, January 1, 2015 and ending, December 31, 2015 has been presented before the governing body of the Plainfield Housing Authority at its open public meeting of October 20, 2014; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$13,155,646 Total Appropriations, including any Accumulated Deficit if any, of \$13,069,631 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$676,024 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Plainfield Housing Authority, at an open public meeting held on October 20, 2014 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Plainfield Housing Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Plainfield Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 10, 2015.


(Secretary's Signature)

10-30-14
(Date)

Governing Body Recorded Vote

Member	A y e	N a y	Abstain	Absent
Pamela-Dunn-Hale	✓			
Joseph Ruffin				
Dollie S. Hamlin	✓			
Joylette Mills - Ransome	✓			
Louise A Colodne	✓			
Jeanette M Edghill	✓			


2015 ADOPTION CERTIFICATION

Plainfield Housing Authority
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Plainfield Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 18th day of, February , 2015.

Officer's Signature:			
Name:	Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield NJ 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

2015 ADOPTED BUDGET RESOLUTION

PLAINFIELD (Name) **HOUSING AUTHORITY**

FISCAL YEAR: FROM: 1/1/2015 **TO:** 12/31/2015

WHEREAS, the Annual Budget and Capital Budget/Program for the Plainfield Housing Authority for the fiscal year beginning January 1, 2015 and ending, December 31, 2015 has been presented for adoption before the governing body of the Plainfield Housing Authority at its open public meeting of February, 18,2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 13,155,646 Total Appropriations, including any Accumulated Deficit, if any, of \$13,069,631 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$676,024 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Plainfield Housing Authority, at an open public meeting held on February, 10, 2015 that the Annual Budget and Capital Budget/Program of the Plainfield Housing Authority for the fiscal year beginning, January 1, 2015 and, ending, December 31, 2015 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature) _____ (Date)

Member	Governing Body Recorded Vote		
	A y e	N a y	Abstain Absent
Pamela-Dunn-Hale			
Joseph Ruffin			
Dollie S. Hamlin			
Joylette Mills - Ransome			
Louise A Colodne			
Jeanette M Edghill			

2015 HOUSING AUTHORITY BUDGET

Narrative and Information Section

2015 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

PLAINFIELD
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2015 proposed Annual Budget and make comparison to the 2014 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if the anticipated HUD Operating Subsidy has increased 15%, provide documentation that supports the increased HUD Operating Subsidy to the Housing Authority.

Budgeted Revenues are anticipated to be adequate to cover projected expenses and cover debt service for calendar year 2015 and result in a small budget surplus.
See attached analysis of variances from last year .

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges, and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.

The proposed annual will have no significant impact on rents or service fees charged. Rental income is based upon 30 % of adjusted tenant income as defined by federal regulation. Other increases or decreases in budgeted revenue are changes in HUD subsidies. For other changes please refer to supplemental analysis attached.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The local / regional economy is fairly stable and does not have a significant impact on the proposed budget

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A an increase in net position is budgeted.

5. Is the Authority required to implement project-based budgeting and asset management under HUD rules and regulations? If yes, has the Authority's governing body adopted a project-based budget?
YES. The Housing Authority has implemented and has complied with all asset management rules and regulations.

6. The proposed budget must not reflect an anticipated deficit from 2015 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

7. Attach a schedule of the Authority's existing rate structure (rent, maintenance/utilities, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include rents and collections; number of tenants; number of available housing units; etc. See Local Finance Notice 2014-9 for more information.

N/A

HOUSING AUTHORITY CONTACT INFORMATION 2015

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	PLAINFIELD HOUSING AUTHORITY		
Address:	510 EAST FRONT STREET		
City, State, Zip:	PLAINFIELD	NJ	07060
Phone: (ext.)	(908)769-6335	Fax:	(908)226-9679

Preparer's Name:	ANTHONY G. POLCARI		
Preparer's Address:	2035 HAMBURG TURNPIKE		
City, State, Zip:	WAYNE	NJ	07470
Phone: (ext.)	(973)831-6969	Fax:	(973)0831-6972
E-mail:	<u>TONY@POLCARICO.COM</u>		

Chief Executive Officer:	Mr. Randall Wood		
Phone: (ext.)	(908)769-6335	Fax:	(908)226-9679
E-mail:	<u>Randywood01@yahoo.com</u>		

Chief Financial Officer:	Lewis Hurd		
Phone: (ext.)	(908)769-6335	Fax:	(908)226-9679
E-mail:	<u>lewish@hap-nj.org</u>		

Name of Auditor:	Frank Glien		
Name of Firm:	Frank L Glien CPA		
Address:	130 Dietz Street		
City, State, Zip:	Cranford	NJ	07016
Phone: (ext.)	(908)272-5229	Fax:	
E-mail:	<u>fglien@verizon.net</u>		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

Plainfield Housing Authority

(Name)

FISCAL YEAR: FROM: January 1, 2013 TO: December 31, 2013

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 31
- 2) Provide the amount of total salaries and wages for calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$ 1,691,637
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach narrative.
- 11) Did the Authority pay for meals or catering during the current fiscal year? YES If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

See Attached
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? YES If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed. SEE ATTACHED

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Plainfield Housing Authority (Name)

FISCAL YEAR: FROM: January 1, 2015 TO: December 31, 2015

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel NO
 - b. Travel for companions NO
 - c. Tax indemnification and gross-up payments NO
 - d. Discretionary spending account NO
 - e. Housing allowance or residence for personal use NO
 - f. Payments for business use of personal residence NO
 - g. Vehicle/auto allowance or vehicle for personal use YES -
Executive Director is given an auto for commutation to and from work as Authority does not have facility to store such.
 - h. Health or social club dues or initiation fees NO
 - i. Personal services (i.e.: maid, chauffeur, chef) NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended. Apartments assigned to Property Manager and Superintendent*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? YES If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? NO If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? NO If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Plainfield Housing Authority

(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2015, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2015, with 2014 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2015 to December 31, 2015 Plainfield Housing Authority

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)				Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation from Authority	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)						
1	Randall Wood	Executive Director	40	X	X			\$ 153,000	\$ 6,000	\$ 3,850	\$ 60,980	\$ 223,830			\$ 223,830	
2	Wan Chang	Mod Coord	40		X			75,900			28,244	104,144			104,144	
3	Lew Hurd	Finance Director	40		X			73,089		3,000	15,349	91,438			91,438	
4																
5	Pamela - Dunn-Hale	Chairperson		X				none								
6	Joseph Ruffin	Vice Chair		X				none								
7	Dollie S Hamlin	Commissioner		X				none								
8	Joylette Mills- Ransome	Commissioner		X				none								
9	Louise A Colodne	Commissioner		X				none								
10	Jeanette M Edghill	Commissioner		X				none								
11																
12																
13																
14																
15																
Total:								\$ 301,989	\$ 6,000	\$ 6,850	\$ 104,573	\$ 419,412			\$ 419,412	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

DRAFT COPY

State of New Jersey
Department of Community Affairs
Division of Local Government Services
Local Finance Board

**Local Government Ethics Law
Financial Disclosure Statement**

**Year of Service:
2014**

*This Financial Disclosure Statement is required annually of all local government officers
in accordance with N.J.S. 40A:9-22.1 et seq., the Local Government Ethics Law.*

Section I. Personal Information - Local Government Officer

First Name: Pamela Middle: Gayle Last Name: Dunn-Hale Suffix:
Home Address: 928 Field Ave Telephone Numbers: Home:
Plainfield NJ, 07060 Business:
Spouse (includes Civil Union partner).

First Name: Calvin Middle: L Last Name: Hale Suffix:

Entity	Agency/Board	Position Held	Term Expires *
1 Plainfield City - County of Union	Plainfield Housing Authority	Trustee	
2 Union County - County of Union	County of Union	Deputy County Counsel	

* = if applicable

Section II. Financial Information

Provide the following information for yourself and members of your immediate family for the prior calendar year. If none, please indicate NONE in the space provided.

A. List the name and address of each source of income, earned and unearned, which you received in excess of \$2,000. If a publicly traded security is the source of income, the security need not be reported unless you or a member of your immediate family has an interest in the business organization.

Name	Address	Self/Spouse	Dependent Name
1 Union County	Elizabethtown Plaza, Elizabeth, New Jersey 07201	Self	NONE
2 Essex County Probation	Newark, NJ	Spouse	NONE
3 City of Plainfield	Watchung Ave, Plainfield, NJ	Spouse	NONE
4 Riverside Wellness & Fitness Center	Newport News, Virginia	Dependent	Devyn Hale
5 Hampton University	Queen St, Hampton, VA	Dependent	Devyn S Hale

B. List the name and address of each source of fees and honorariums having an aggregate amount exceeding \$250 received from any single source for personal appearances, speeches, or writing.

Name	Address	Self/Spouse	Dependent Name
1 None			

DRAFT COPY

DRAFT COPY

C. List the name and address of each source of gifts, reimbursements or prepaid expenses having an aggregate value exceeding \$400 from any single source,

Name	Address	Self/Spouse	Dependent Name
1 Union County Division of Social Services	Westminster Ave., Elizabeth, NJ 07208	Self	
2 Plainfield Housing Authority	East Front St., Plainfield, NJ 07060	Self	

D. List the name and address of all business organizations in which an interest was held.

Name	Address	Self/Spouse	Dependent Name
1 None			

E. List the address and a brief description of all real property in the State of New Jersey in which an interest was held.

Municipality/County	Block	Lot	Qual.	Address	% Own *	Self/Spouse	Dependent Name
1 Plainfield (Union)	754	6		928 Field Ave., Plainfield, NJ	100.00	Self	
2 North Brunswick (Middlesex)	140.01	9.002		902 North Oaks Blvd., North Brunswick, NJ 08902	50.00	Spouse	

* = % of Ownership

F. Optional Comments: Devyn S. Hale graduated from college in Virginia in 2013 and entered graduate school, as full time student, in New York City.

Section III. Certification & online filing process

I hereby certify that this Financial Disclosure Statement contains no willful misstatement of fact or omission of material fact and, constitutes a full disclosure with respect to all matters required by N.J.S.A.40A:9-22.1 et seq., to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to fines and possible disciplinary action.

Date:

Name:

I further certify that I intend my electronic signature on this statement to be the legally binding equivalent of my traditional handwritten signature.

DRAFT COPY

This Financial Disclosure Statement is required annually of all local government officers in accordance with N.J.S. 40A:9-22.1 et seq., the Local Government Ethics Law.

Section I. Personal Information - Local Government Officer

First Name: Dollie Middle: Shelita Last Name: Hamlin Suffix:
 Home Address: 734 Park Avenue Telephone Numbers: Home: Business:
 Plainfield NJ, 07060
 Spouse (includes Civil Union partner):

First Name: Middle: Last Name: Suffix: Term Expires *

Entity	Agency/Board	Position Held	Term Expires *
1 Plainfield City - County of Union	Plainfield Housing Authority	Commissioner	

* = if applicable

Section II. Financial Information

Provide the following information for yourself and members of your immediate family for the prior calendar year. If none, please indicate NONE in the space provided.

A. List the name and address of each source of income, earned and unearned, which you received in excess of \$2,000. If a publicly traded security is the source of income, the security need not be reported unless you or a member of your immediate family has an interest in the business organization.

Name	Address	Self/Spouse	Dependent Name
1 None			

B. List the name and address of each source of fees and honorariums having an aggregate amount exceeding \$250 received from any single source for personal appearances, speeches, or writing.

Name	Address	Self/Spouse	Dependent Name
1 Ruth Fellowship Ministries	733 So. Second Street, Plainfield, New Jersey 07060	Self	

C. List the name and address of each source of gifts, reimbursements or prepaid expenses having an aggregate value exceeding \$400 from any single source,

Name	Address	Self/Spouse	Dependent Name
1 None			

D. List the name and address of all business organizations in which an interest was held.

Name	Address	Self/Spouse	Dependent Name
1 None			

E. List the address and a brief description of all real property in the State of New Jersey in which an interest was held.

Municipality/County	Block	Lot	Qual.	Address	% Own *	Self/Spouse	Dependent Name
1 None							

* = % of Ownership

F. Optional Comments:

Section III. Certification & online filing process

I hereby certify that this Financial Disclosure Statement contains no willful misstatement of fact or omission of material fact and, constitutes a full disclosure with respect to all matters required by N.J.S.A.40A:9-22.1 et seq., to the best of my knowledge. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to fines and possible disciplinary action.

Date: 06/13/2014

Name: Dollie Shelita Hamlin

I further certify that I intend my electronic signature on this statement to be the legally binding equivalent of my traditional handwritten signature.

Schedule of Health Benefits - Detailed Cost Analysis

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget					
Active Employees - Health Benefits - Annual Cost								
Single Coverage	6	\$ 943	\$ 5,658	8	\$ 915	\$ 7,318	\$ (1,660)	-22.7%
Parent & Child	4	1,469	5,876	4	1,425	5,700	176	3.1%
Employee & Spouse (or Partner)	2	1,821	3,642	2	1,766	3,533	109	3.1%
Family	5	2,406	12,030	5	2,334	11,669	361	3.1%
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	17		27,206	19		28,219	(1,013)	-3.6%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	12	536	6,432	12	520	6,239	193	3.1%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)	4	1,550	6,200	3	1,504	4,511	1,690	37.5%
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	16		12,632	15		10,750	1,882	17.5%
GRAND TOTAL	33		\$ 39,838	34		\$ 38,969	\$ 869	2.2%

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

Schedule of Accumulated Liability for Compensated Absences

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit		Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
				Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached detail	28	901	191,647			
Total liability for accumulated compensated absences at beginning of current year			\$ 191,647			

Schedule of Shared Service Agreements

Plainfield Housing Authority
 For the Period January 1, 2015 to December 31, 2015

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
NONE	NONE					

all other		237,695			
Protective Services	27,000				27,000
Insurance	205,000		17,500		222,500
Payment in Lieu of Taxes (PILOT)					-
Terminal Leave Payments					-
Collection Losses	25,000				25,000
Other General Expense	10,000				10,000
Rents			7,633,440	724,618	8,358,058
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	2,607,773	-	7,650,940	829,618	11,088,331
Net Principal Payments on Debt Service in Lieu of Depreciation					-
Total Operating Appropriations	3,842,731	-	8,331,432	895,468	13,069,631
NON-OPERATING APPROPRIATIONS					
Net Interest Payments on Debt					-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	3,842,731	-	8,331,432	895,468	13,069,631
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,842,731	-	8,331,432	895,468	13,069,631
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 3,842,731	\$ -	\$ 8,331,432	\$ 895,468	\$ 13,069,631

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 192,136.56	\$ -	\$ 416,571.60	\$ 44,773.40	\$ 653,481.56
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2015 HOUSING AUTHORITY BUDGET

Financial Schedules Section

2015 Budget Summary

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

	<i>Proposed Budget</i>				<i>Current Year Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Current Year</i>	<i>% Increase (Decrease) Proposed vs. Current Year</i>	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES								
Total Operating Revenues	\$ 3,756,000	\$ -	\$ 8,316,344	\$ 67,500	\$ 12,139,844	\$ 11,670,965	\$ 468,879	4.0%
Total Non-Operating Revenues	117,525	-	69,120	829,157	1,015,802	302,300	713,502	236.0%
Total Anticipated Revenues	<u>3,873,525</u>	<u>-</u>	<u>8,385,464</u>	<u>896,657</u>	<u>13,155,646</u>	<u>11,973,265</u>	<u>1,182,381</u>	9.9%
APPROPRIATIONS								
Total Administration	1,234,958	-	680,492	65,850	1,981,300	2,135,483	(154,183)	-7.2%
Total Cost of Providing Services	2,607,773	-	7,650,940	829,618	11,088,331	9,798,376	1,289,955	13.2%
Net Principal Payments on Debt Service in Lieu of Depreciation					-	-	-	#DIV/0!
Total Operating Appropriations	3,842,731	-	8,331,432	895,468	13,069,631	11,933,859	1,135,772	9.5%
Net Interest Payments on Debt					-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,842,731	-	8,331,432	895,468	13,069,631	11,933,859	1,135,772	9.5%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	<u>3,842,731</u>	<u>-</u>	<u>8,331,432</u>	<u>895,468</u>	<u>13,069,631</u>	<u>11,933,859</u>	<u>1,135,772</u>	9.5%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ 30,794</u>	<u>\$ -</u>	<u>\$ 54,032</u>	<u>\$ 1,189</u>	<u>\$ 86,015</u>	<u>\$ 39,406</u>	<u>\$ 46,609</u>	118.3%

2015 Revenue Schedule

Plainfield Housing Authority
 For the Period January 1, 2015 to December 31, 2015

	Proposed Budget			Current Year		% Increase (Decrease) Proposed vs. Current Year	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Adopted Budget	Current Year
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments							
Dwelling Rental	1,195,000				1,171,500	\$	23,500
Excess Utilities	25,000				18,500		6,500
Non-Dwelling Rental	48,000				155,000		(107,000)
HUD Operating Subsidy	2,125,000				1,991,504		133,496
New Construction - Acc Section 8							
Voucher - Acc Housing Voucher			8,278,094		7,595,991		682,103
Total Rental Fees	3,393,000		8,278,094		10,932,495		738,599
<i>Other Operating Revenues (List)</i>							
Other Revenue 1 (HCV COCC FEES)	220,000				210,000		10,000
Other Revenue 2 (Antenna / Other Tenan	143,000				99,210		103,790
Other Revenue 3 (Port In / Fraud etc)			38,250	67,500	489,260		(383,510)
Other Revenue 4							
Total Other Revenue	363,000		38,250	67,500	738,470		(269,720)
Total Operating Revenues	3,756,000		8,316,344	67,500	11,670,965		468,879
NON-OPERATING REVENUES							
<i>Grants & Entitlements (List)</i>							
Grant #1 (CFP Operating Transfer)	70,000				120,000		(50,000)
Grant #2 (FSS Grant)	46,000		69,120		69,000		46,120
Grant #3(CHSP Grant)				101,039	110,000		(8,961)
Grant #4 (Shelter Plus Care)				724,618	724,618		-
Total Grants & Entitlements	116,000		69,120	825,657	299,000		711,777
<i>Local Subsidies & Donations (List)</i>							
Local Subsidy #1							
Local Subsidy #2					3,300		(3,300)
Local Subsidy #3							
Local Subsidy #4							
Total Local Subsidies & Donations					3,300		(3,300)
<i>Interest on Investments & Deposits</i>							
Investments							
Security Deposits	1,525			3,500			5,025
Penalties							
Other Investments							
Total Interest	1,525			3,500			5,025
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1							
Other Non-Operating #2							
Other Non-Operating #3							
Other Non-Operating #4							
Other Non-Operating Revenues							
Total Non-Operating Revenues	117,525		69,120	829,157	1,015,802		713,502
TOTAL ANTICIPATED REVENUES	\$ 3,873,525		\$ 8,385,464	\$ 896,657	\$ 13,155,646		\$ 1,182,381
							9.9%

2014 Revenue Schedule

Plainfield Housing Authority
 For the Period January 1, 2015 to December 31, 2015

Current Year Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					-
Dwelling Rental	1,171,500				1,171,500
Excess Utilities	18,500				18,500
Non-Dwelling Rental	155,000				155,000
HUD Operating Subsidy	1,991,504				1,991,504
New Construction - Acc Section 8			7,595,991		7,595,991
Voucher - Acc Housing Voucher			7,595,991		7,595,991
Total Rental Fees	3,336,504	-	-	-	10,932,495
<i>Other Operating Revenues (List)</i>					
Other Revenue 1(HCV- COCC FEES)	210,000				210,000
Other Revenue 2 (Other Tenant / Miac)	39,210				39,210
Other Revenue 3 (Port In FEES / Fraud)			295,260	194,000	489,260
Other Revenue 4					-
Total Other Revenue	249,210	-	295,260	194,000	738,470
Total Operating Revenues	3,585,714	-	7,891,251	194,000	11,670,965
NON-OPERATING REVENUES					
<i>Grants & Entitlements (List)</i>					
Grant #1 (CFP Operating)	120,000		69,000		120,000
Grant #2 (FSS Grant)				110,000	69,000
Grant #3 (CHSP Grant)					110,000
Grant #4					-
Total Grants & Entitlements	120,000	-	69,000	110,000	299,000
<i>Local Subsidies & Donations (List)</i>					
Local Subsidy #1			1,550	1,750	3,300
Local Subsidy #2					-
Local Subsidy #3					-
Local Subsidy #4					-
Total Local Subsidies & Donations		-	1,550	1,750	3,300
<i>Interest on Investments & Deposits</i>					
Investments					-
Security Deposits					-
Penalties					-
Other Investments					-
Total Interest		-	-	-	-
<i>Other Non-Operating Revenues (List)</i>					
^a Other Non-Operating #2					-
Other Non-Operating #3					-
Other Non-Operating #4					-
Other Non-Operating Revenues					-
Total Non-Operating Revenues	120,000	-	70,550	111,750	302,300
TOTAL ANTICIPATED REVENUES	\$ 3,705,714	\$ -	\$ 7,961,801	\$ 305,750	\$ 11,973,265

2015 Appropriations Schedule

For the Period Plainfield Housing Authority to December 31, 2015

	Proposed Budget				
Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations All Operations
	Adopted Budget	Current Year	Proposed vs. Current Year	Proposed vs. Current Year	% Increase (Decrease)

	Proposed Budget					
Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations All Operations	
	Adopted Budget	Current Year	Proposed vs. Current Year	Proposed vs. Current Year	% Increase (Decrease)	
OPERATING APPROPRIATIONS						
<i>Administration</i>						
Salary & Wages	\$ 562,391	\$ 255,141	\$ 43,000	\$ 860,532	\$ (135,838)	-13.6%
Fringe Benefits	298,067	137,776	18,350	454,193	(38,101)	-7.7%
Legal	65,000	3,500		68,500	(500)	-0.7%
Staff Training	6,000	1,500		7,500	(1,000)	-11.8%
Travel	9,500	1,500		11,000	(3,000)	-21.4%
Accounting Fees	65,000	4,500		65,000	(10,000)	-13.3%
Auditing Fees	13,500	276,575	4,500	18,000	500	7.3%
Miscellaneous Administration*	215,500	276,575	4,500	496,575	33,756	7.3%
Total Administration	1,234,958	680,492	65,850	1,981,300	(154,183)	-7.2%
<i>Cost of Providing Services</i>						
Salary & Wages - Tenant Services	10,000		35,000	45,000	(18,500)	-29.1%
Salary & Wages - Maintenance & Operation	286,974			286,974	108,874	61.1%
Salary & Wages - Protective Services	40,190			40,190	(19,330)	-32.5%
Salary & Wages - Utility Labor	25,000			25,000	25,000	#DIV/0!
Fringe Benefits	202,549		17,500	220,049	75,845	52.6%
Tenant Services	9,500		52,500	62,000	(18,000)	-22.5%
Utilities	1,197,000			1,197,000	42,899	3.7%
Maintenance & Operation	569,560			569,560	80,319	16.4%
Protective Services	27,000			27,000	(15,750)	-36.8%
Insurance	205,000	17,500		222,500	17,255	8.4%
Payment in Lieu of Taxes (PILOT)				-	-	#DIV/0!
Terminal Leave Payments				-	-	#DIV/0!
Collection Losses				-	-	#DIV/0!
Other General Expense				-	-	#DIV/0!
Rents	25,000	7,633,440	724,618	25,000	(37,000)	-100.0%
Extraordinary Maintenance	10,000			10,000	(308,850)	-92.5%
Replacement of Non-Expendible Equipment				-	-	#DIV/0!
Property Betterment/Additions				-	-	#DIV/0!
Miscellaneous COPS*				-	-	#DIV/0!
Total Cost of Providing Services	2,607,773	7,650,940	829,618	11,088,331	1,289,955	13.2%
Net Principal Payments on Debt Service in Lieu of Depreciation				-	-	#DIV/0!
Total Operating Appropriations	3,842,731	8,331,432	895,468	13,069,631	1,135,772	9.5%
NON-OPERATING APPROPRIATIONS						
Net Interest Payments on Debt Operations & Maintenance Reserve				-	-	#DIV/0!
Renewal & Replacement Reserve				-	-	#DIV/0!
Municipality/County Appropriation				-	-	#DIV/0!
Other Reserves				-	-	#DIV/0!
Total Non-Operating Appropriations	3,842,731	8,331,432	895,468	13,069,631	1,135,772	9.5%
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,842,731	8,331,432	895,468	13,069,631	1,135,772	9.5%
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,842,731	8,331,432	895,468	13,069,631	1,135,772	9.5%
UNRESTRICTED NET POSITION UTILIZED						
Municipality/County Appropriation				-	-	#DIV/0!
Other				-	-	#DIV/0!
Total Unrestricted Net Position Utilized	3,842,731	8,331,432	895,468	13,069,631	1,135,772	9.5%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 192,136.55 \$ - \$ 416,571.60 \$ 44,773.40 \$ 653,481.55

2014 Appropriations Schedule

For the Period

Plainfield Housing Authority
January 1, 2015 to December 31, 2015

Current Year Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	693,591		229,410	73,369	996,370
Fringe Benefits	346,503		119,293	26,498	492,294
Legal	66,000		3,000		69,000
Staff Training	6,000		2,500		8,500
Travel	9,500		4,500		14,000
Accounting Fees	75,000		4,000		79,000
Auditing Fees	13,500				13,500
Miscellaneous Administration*	216,299		242,020	4,500	462,819
Total Administration	1,426,393	-	604,723	104,367	2,135,483
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	18,500			45,000	63,500
Salary & Wages - Maintenance & Operation	178,100				178,100
Salary & Wages - Protective Services	59,520				59,520
Salary & Wages - Utility Labor					-
Fringe Benefits	127,952			16,252	144,204
Tenant Services	25,000			55,000	80,000
Utilities	1,154,101				1,154,101
Maintenance & Operation	489,241				489,241
Protective Services	42,750				42,750
Insurance	193,245		12,000		205,245
Payment in Lieu of Taxes (PILOT)					-
Terminal Leave Payments					-
Collection Losses	37,000				37,000
Other General Expense	12,500		273,500	47,850	333,850
Rents			7,010,865		7,010,865
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	2,337,909	-	7,296,365	164,102	9,798,376
Net Principal Payments on Debt Service in Lieu of Depreciation					-
Total Operating Appropriations	3,764,302	-	7,901,088	268,469	11,933,859
NON-OPERATING APPROPRIATIONS					
Net Interest Payments on Debt					-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	3,764,302	-	7,901,088	268,469	11,933,859
ACCUMULATED DEFICIT					
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,764,302	-	7,901,088	268,469	11,933,859
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other	-	-	-	-	-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 3,764,302	\$ -	\$ 7,901,088	\$ 268,469	\$ 11,933,859

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 188,215.10 \$ - \$ 395,054.40 \$ 13,423.45 \$ 596,692.95

5 Year Debt Service Schedule - Principal

Plainfield Housing Authority

	<i>Fiscal Year Beginning in</i>								Total Principal Outstanding
	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	
Debt Issuance #1									\$ -
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
TOTAL PRINCIPAL	-	-	-	-	-	-	-	-	-
LESS: HUD SUBSIDY									-
NET PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard & Poors</i>
Bond Rating			
Year of Last Rating			

5 Year Debt Service Schedule - Interest

Plainfield Housing Authority

	<i>Fiscal Year Beginning in</i>							Total Interest Payments Outstanding	
	Current Year (2014)	2015	2016	2017	2018	2019	2020		Thereafter
Debt Issuance #1		\$ -							\$ -
Debt Issuance #2									-
Debt Issuance #3									-
Debt Issuance #4									-
TOTAL INTEREST	-	-	-	-	-	-	-	-	-
LESS: HUD SUBSIDY									-
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2015 Net Position Reconciliation

Plainfield Housing Authority

For the Period

January 1, 2015

to

December 31, 2015

	<i>Proposed Budget</i>
Total All Operations	
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 8,653,018
Less: Invested in Capital Assets, Net of Related Debt (1)	8,368,155
Less: Restricted for Debt Service Reserve (1)	-
Less: Other Restricted Net Position (1)	431,380
Total Unrestricted Net Position (1)	(146,517)
Less: Designated for Non-Operating Improvements & Repairs	-
Less: Designated for Rate Stabilization	-
Less: Other Designated by Resolution	-
Plus: Accrued Unfunded Pension Liability (1)	-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	324,151
Plus: Estimated Income (Loss) on Current Year Operations (2)	86,015
Plus: Other Adjustments (attach schedule)	-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	263,649
Unrestricted Net Position Utilized to Balance Proposed Budget	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-
Appropriation to Municipality/County (3)	-
Total Unrestricted Net Position Utilized in Proposed Budget	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 263,649

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	\$ 192,137
--	------------

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

Proposed Budget

	Public Housing Management	Detail of Public Housing	Section 8	Housing Voucher	Details of HCV	Other Programs	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	\$ 562,391			\$ 255,141		\$ 43,000	\$ 860,532
Fringe Benefits	298,067			137,776		18,350	454,193
Legal	65,000			3,500			68,500
Staff Training	6,000			1,500			7,500
Travel	9,500			1,500			11,000
Accounting Fees	65,000						65,000
Auditing Fees	13,500			4,500			18,000
Miscellaneous Administration*	215,500			276,575		4,500	496,575
Telecom and Internet		24,785					
software support		30,075					
software licences		29,500					
Office Supplies		12,785					
Copier leases		13,525					
COCC FEES					210,000		
Total Administration	1,234,958			680,492		65,850	1,981,300
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services	10,000					35,000	45,000
Salary & Wages - Maintenance & Operation	286,974						286,974
Salary & Wages - Protective Services	40,190						40,190
Salary & Wages - Utility Labor	25,000						25,000
Fringe Benefits	202,549					17,500	220,049
Tenant Services	9,500					52,500	62,000
Utilities	1,197,000						1,197,000
Water		175,000					
Sewer		172,000					
Electric		685,000					
Gas		165,000					
Maintenance & Operation	569,560						569,560
Water Heaters		18,495					
Boiler repairs		48,795					
Trash Removal		92,750					
Apartment turnover		36,975					
Plumbing		87,850					
Exterminating		28,500					
refridgerators		18,500					

Plainfield Housing Authority
For the Period

			\$ Increase (Decrease)	% Increase (Decrease)
Proposed Budget	Current Year Adopted Budget	Proposed vs. Current Year	Proposed vs. Current Year	

COMMENTS FOR VARIANCES OVER 10 %

	Total All Operations	Total All Operations	All Operations	All Operations	
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments	\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	1,195,000	1,171,500	23,500	2.0%	
Excess Utilities	25,000	18,500	6,500	35.1%	Management intends to aggressively charge tenants for washers and dryers
Non-Dwelling Rental	48,000	155,000	(107,000)	-69.0%	During 2014 antenna Revenue of \$114,000 included in this line item and for 2015 included below Other Rev #3
HUD Operating Subsidy	2,125,000	1,991,504	133,496	6.7%	
New Construction - Acc Section 8	-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher	8,278,094	7,595,991	682,103	9.0%	
Total Rental Fees	11,671,094	10,932,495	738,599	6.8%	
<i>Other Operating Revenues (List)</i>					
Other Revenue 1 (HCV COCC FEES)	220,000	210,000	10,000	4.8%	
Other Revenue 2 (Antenna / Other Tenan	143,000	39,210	103,790	264.7%	See offset and explanation for variance in Non dwelling Rent above (Antenna Revenue)
Other Revenue 3 (Port In / Fraud etc)	105,750	489,260	(383,510)	-78.4%	During 2014 Revenue included "Gross " Port In charges HCV Program (all landlord Payments) while in 2015 revenue includes only admin Fees
Other Revenue 4	-	-	-	#DIV/0!	
Total Other Revenue	468,750	738,470	(269,720)	-36.5%	
Total Operating Revenues	12,139,844	11,670,965	468,879	4.0%	
NON-OPERATING REVENUES					
<i>Grants & Entitlements (List)</i>					
Grant #1 (CFP Operating Transfer)	70,000	120,000	(50,000)	-41.7%	Reduction due to vacating of Elmwood property and related decrease in Capital Fund Subsidy
Grant #2 (FSS Grant)	115,120	69,000	46,120	66.8%	Proposed budget included FSS Grant for LIPH in addition to HCV
Grant #3 (CHSP Grant)	101,039	110,000	(8,961)	-8.1%	
Grant #4 (Shelter Plus Care)	724,618	-	724,618	#DIV/0!	Revenue in 2015 includes all billings (Including landlord Payments for Shelter Plus Care Program whereas in 2014 only admin fee included.
Total Grants & Entitlements	1,010,777	299,000	711,777	238.1%	
<i>Local Subsidies & Donations (List)</i>					
Local Subsidy #1	-	3,300	(3,300)	-100.0%	
Local Subsidy #2	-	-	-	#DIV/0!	
Local Subsidy #3	-	-	-	#DIV/0!	
Local Subsidy #4	-	-	-	#DIV/0!	
Total Local Subsidies & Donations	-	3,300	(3,300)	-100.0%	
<i>Interest on Investments & Deposits</i>					
Investments	5,025	-	5,025	#DIV/0!	Anticipates improved investment results and cash balances.
Security Deposits	-	-	-	#DIV/0!	
Penalties	-	-	-	#DIV/0!	
Other Investments	-	-	-	#DIV/0!	
Total Interest	5,025	-	5,025	#DIV/0!	
<i>Other Non-Operating Revenues (List)</i>					
Other Non-Operating #1	-	-	-	#DIV/0!	
Other Non-Operating #2	-	-	-	#DIV/0!	
Other Non-Operating #3	-	-	-	#DIV/0!	
Other Non-Operating #4	-	-	-	#DIV/0!	
Total Non-Operating Revenues	1,015,802	302,300	713,502	236.0%	
TOTAL ANTICIPATED REVENUES	\$ 13,155,646	\$ 11,973,265	\$ 1,182,381	9.9%	

Plainfield Housing Authority
For the Period

	<u>Proposed Budget</u>	<u>Current Year Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Current Year</u>	<u>% Increase (Decrease) Proposed vs. Current Year</u>	
	<u>Total All Operations</u>	<u>Total All Operations</u>	<u>All Operations</u>	<u>All Operations</u>	
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 860,532	\$ 996,370	\$ (135,838)	-13.6%	Reduction as a result of reduced staff levels due to the closing of Elmwood Garden Location
Fringe Benefits	454,193	492,294	(38,101)	-7.7%	
Legal	68,500	69,000	(500)	-0.7%	
Staff Training	7,500	8,500	(1,000)	-11.8%	Planned spending cut due to reduced staff
Travel	11,000	14,000	(3,000)	-21.4%	Planned spending cut due to reduced staff
Accounting Fees	65,000	75,000	(10,000)	-13.3%	Planned spending cut due to elimination of one property (Elmwood Gardens)
Auditing Fees	18,000	17,500	500		
Miscellaneous Administration*	496,575	462,819	33,756	7.3%	
Total Administration	<u>1,981,300</u>	<u>2,135,483</u>	<u>(154,183)</u>	<u>-7.2%</u>	
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	45,000	63,500	(18,500)	-29.1%	Reduction as a result of reduced staff levels due to the closing of Elmwood Garden Location
Salary & Wages - Maintenance & Operation	286,974	178,100	108,874	61.1%	Increased Staffing levels in Maintenance needed to address improvements needed in facilities and fact that
Salary & Wages - Protective Services	40,190	59,520	(19,330)	-32.5%	planned RIFs and furloughs in 2014 were never implemented.
Salary & Wages - Utility Labor	25,000	-	25,000	#DIV/0!	See above.
Fringe Benefits	220,049	144,204	75,845	52.6%	Directly related to increased staffing levels in Maint.
Tenant Services	62,000	80,000	(18,000)	-22.5%	Reduction as a result of reduced staff levels due to the closing of Elmwood Garden Location
Utilities	1,197,000	1,154,101	42,899	3.7%	
Maintenance & Operation	569,560	489,241	80,319	16.4%	Increased spending as a result of anticipated reduction in Capt'l fund subsidy which absorbed some of these costs in 2014
Protective Services	27,000	42,750	(15,750)	-36.8%	Directly associated with closing of Elmwood Gardens location
Insurance	222,500	205,245	17,255	8.4%	
Payment in Lieu of Taxes (PILOT)	-	-	-	#DIV/0!	
Terminal Leave Payments	-	-	-	#DIV/0!	
Collection Losses	25,000	37,000	(12,000)	-32.4%	Directly associated with closing of Elmwood Gardens location
Other General Expense	10,000	333,850	(323,850)	-97.0%	Directly associated with closing of Elmwood Gardens location Majority of 2014 costs represented relocation costs (Elmwood Gardens)
Rents	8,358,058	7,010,865	1,347,193	19.2%	Increase directly associated with the closing of Elmwood gardens and issuance of 110 additional vouchers
Extraordinary Maintenance	-	-	-	#DIV/0!	
Replacement of Non-Expendible Equipment	-	-	-	#DIV/0!	
Property Betterment/Additions	-	-	-	#DIV/0!	
Miscellaneous COPS*	-	-	-	#DIV/0!	
Total Cost of Providing Services	<u>11,088,331</u>	<u>9,798,376</u>	<u>1,289,955</u>	<u>13.2%</u>	
Net Principal Payments on Debt Service in Lieu of	-	-	-	#DIV/0!	
Total Operating Appropriations	<u>13,069,631</u>	<u>11,933,859</u>	<u>1,135,772</u>	<u>9.5%</u>	
NON-OPERATING APPROPRIATIONS					
Net Interest Payments on Debt	-	-	-	#DIV/0!	
Operations & Maintenance Reserve	-	-	-	#DIV/0!	
Renewal & Replacement Reserve	-	-	-	#DIV/0!	
Municipality/County Appropriation	-	-	-	#DIV/0!	
Other Reserves	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS	<u>13,069,631</u>	<u>11,933,859</u>	<u>1,135,772</u>	<u>9.5%</u>	
ACCUMULATED DEFICIT	-	-	-	#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED	<u>13,069,631</u>	<u>11,933,859</u>	<u>1,135,772</u>	<u>9.5%</u>	

Comments for variances over 10 % 2015 vs 2014

2015

Plainfield Housing Authority

(Name)

**HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM**

**2015 CERTIFICATION OF HOUSING AUTHORITY
CAPITAL BUDGET/PROGRAM**


Plainfield Housing Authority
(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Plainfield Housing Authority, on the 14th day of October, 2014.

OR

It is hereby certified that the governing body of the Plainfield Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Randall Wood		
Title:	Executive Director		
Address:	510 East Front Street Plainfield NJ 07060		
Phone Number:	908-769-6335	Fax Number:	908-226-9679
E-mail address	Randywood01@yahoo.com		

2015 CAPITAL BUDGET/PROGRAM MESSAGE

Palinfield Housing Authority

(Name)

FISCAL YEAR: FROM: 1/1/2015 TO: 12/31/2015

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

YES - reviewed and approved by municipal government and residents of the development

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? **YES**

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?

In accordance with HUD requirements, the Authority has prepared a 5 year capital plan and performed a physical needs assessment

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives. **N/A**

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

As previously noted, rental income is governed by federal regulation and is equal to 30 % of adjusted tenant income. As the local economy is fairly stable, it is not anticipated that tenant incomes and resulting rents will differ significantly from the prior year.

Have the projects been reviewed and approved by HUD?

YES

Add additional sheets if necessary.

2015 Proposed Capital Budget

Plainfield Housing Authority
 For the Period January 1, 2015 to December 31, 2015

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Project A Description (CFP 2014 Demolition)	\$ 306,024				\$ 306,024	
Project B Description (CFP 2014-Site Imp)	60,000				60,000	
Project C Description (CFP 2014 - Fees & Costs)	30,000				30,000	
Project D Description CFP 2015 (OPERATIONS)	110,000				110,000	
Project E Description (CFP 2015 Site IMP)	120,000				120,000	
Project F Description (CFP 2015 Admin)	50,000				50,000	
Project G Description(CFP 2015 Mgmt IMP)	-					
TOTAL PROPOSED CAPITAL BUDGET	\$ 676,024	\$ -	\$ -	\$ -	\$ 676,024	\$ -

Enter brief description of up to seven projects above. For more than seven budgeted projects, please attach additional schedules. Input total amount of all projects on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

Fiscal Year Beginning in

	Estimated Total Cost	Current Year Proposed Budget	2016	2017	2018	2019	2020
Project A Description (CFP 2014	\$ 306,024	\$ 306,024					
Project B Description (CFP 2014	120,000	60,000	60,000				
Project C Description (CFP 2014	30,000	30,000					
Project D Description CFP 2015	110,000	110,000					
Project E Description (CFP 2015	420,000	120,000	120,000	180,000			
Project F Description (CFP 2015	50,000	50,000					
Project G Description(CFP 2015	40,000	-	40,000				
TOTAL	\$ 1,076,024	\$ 676,024	\$ 220,000	\$ 180,000	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Plainfield Housing Authority

For the Period January 1, 2015 to December 31, 2015

Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Project A Description (CFP 2014	\$ 306,024				\$ 306,024	
Project B Description (CFP 2014	120,000				120,000	
Project C Description (CFP 2014	30,000				30,000	
Project D Description CFP 2015	110,000				110,000	
Project E Description (CFP 2015	50,000				50,000	
Project F Description (CFP 2015	420,000				420,000	
Project G Description(CFP 2015	40,000				40,000	
TOTAL	\$ 1,076,024	\$ -	\$ -	\$ -	\$ 1,076,024	\$ -
Total 5 Year Plan per CB-4	<u>\$ 1,076,024</u>					
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

HOUSING AUTHORITY OF PLAINFIELD
General Ledger Report
SUPPLEMENTAL FUND
For the period January 2014 to September 2014

SCHEDULE A

<u>Date</u>	<u>Description</u>	<u>Journal</u>	<u>Reference</u>	<u>Starting Balance</u>	<u>Amount This Period</u>	<u>Transaction Balance</u>	<u>Purpose</u>
Account #: 4190.09 MEETING EXPENSE							
12/31/2013	MEETING EXPENSE			5,999.70	0.00	5,999.70	
02/20/2014	ADRIAN'S	PB	001869	0.00	275.00	275.00	CATERING- BOARD MEET
04/24/2014	ADRIAN'S	PB	001876	0.00	598.50	598.50	CATERING- SPECIAL BO
04/24/2014	ADRIAN'S	PB	001876	0.00	275.00	275.00	CATERING- BOARD MEET
04/24/2014	ADRIAN'S	PB	001876	0.00	275.00	275.00	CATERING- BOARD MEET
05/22/2014	ADRIAN'S	PB	001881	0.00	250.00	250.00	CATERING- BOARD MEET
06/17/2014	ADRIAN'S	PB	001887	0.00	275.00	275.00	CATERING- BOARD MEET
06/17/2014	ADRIAN'S	PB	001887	0.00	275.00	275.00	CATERING- BOARD MEET
09/18/2014	ADRIAN'S	PB	001901	0.00	393.50	393.50	CATERING- BOARD MEET
09/18/2014	TD CARD SERVICES	PB	001904	0.00	9,218.21	9,218.21	To pay off credit ca
Account Total				<u>5,999.70</u>	<u>11,835.21</u>	<u>17,834.91</u>	
Ledger Total				<u>5,999.70</u>	<u>11,835.21</u>	<u>17,834.91</u>	

PLAINFIELD HA
12/31/2013
NSATED ABSENCES FOR 2013
Vacation Capped @ \$15,000

EMPLOYEE NAME	Gross SICK HRS	1/3 of Gross ALLOWABLE % 1/3	ALLOWABLE \$ SICK \$ LAIB	VACATION HRS	VAC \$ LIAB	TOTAL \$	ER FICA \$'S	TOTAL LIAB
1	102.25	34.08	\$622.26	126.50	2,309.51	2,931.77	249.20	3,180.97
2	782.00	260.67	\$3,891.75	156.00	2,329.08	6,220.83	528.77	6,749.60
3	501.00	167.00	\$4,521.02	195.75	5,299.34	9,820.37	834.73	10,655.10
4	10.00	3.33	\$64.10	21.00	403.85	467.95	39.78	507.73
5		0.00	\$0.00	35.25	856.05	856.05	72.76	928.81
6	822.25	274.08	\$11,429.00	250.00	10,424.75	21,853.75	1,857.57	23,711.32
7	13.75	4.58	\$113.32	39.00	964.28	1,077.60	91.60	1,169.19
8	203.25	67.75	\$1,312.32	168.00	3,254.16	4,566.48	388.15	4,954.63
9	355.75	118.58	\$4,104.76	191.50	6,628.77	10,733.53	912.35	11,645.89
10								
11	297.50	99.17	\$2,389.82	145.50	3,506.40	5,896.22	501.18	6,397.40
12	521.25	173.75	\$6,977.63	162.25	6,515.80	13,493.42	1,146.94	14,640.37
13								
14	64.75	21.58	\$277.35	92.25	1,185.41	1,462.76	124.33	1,587.09
15	1,314.00	438.00	\$15,973.42	623.00	15,000.00	30,973.42	2,632.74	33,606.16
16		0.00	\$0.00	0.00	0.00	0.00	0.00	0.00
17		0.00	\$0.00	0.00	0.00	0.00	0.00	0.00
18	1,281.50	427.17	\$10,140.51	311.00	7,382.83	17,523.34	1,489.48	19,012.82
19	0.00	0.00	\$0.00	24.00	606.60	606.60	51.56	658.16
20								
21	14.00	4.67	\$166.67	14.00	500.01	666.68	56.67	723.35
22	55.25	18.42	\$485.65	4.25	112.07	597.72	50.81	648.53
23	5.50	1.83	\$35.26	1.00	19.23	54.49	4.63	59.12
24	-3.50	-1.17	-\$23.65	108.50	2,199.19	2,175.54	184.92	2,360.46
25	-84.50	-28.17	-\$928.57	-3.00	-98.90	-1,027.47	-87.34	-1,114.81
26	772.25	257.42	\$3,841.17	224.00	3,342.53	7,183.70	610.61	7,794.31
27	204.50	68.17	\$1,080.58	514.00	8,147.93	9,228.51	784.42	10,012.93
28	509.25	169.75	\$14,270.20	324.00	15,000.00	29,270.20	2,487.97	31,758.17
								0.00
TOTAL	7,742.00	2,580.67	80,744.57	3,727.75	95,888.89	176,633.46	15,013.84	191,647.31